

COMMUNICATIVE ENGLISH LESSON PLAN FOR 2ND SEMESTER

Discipline : Civil/Mechanical Engg.	Semester : 2nd	Name of the Teaching Faculty : Miss Meerarani Parida (Lect. ENGLISH)
Subject : Th-1 Communicative English	No.of days/Per weeks Class Alloted Weeks :4	Semester :2nd No.of Weeks : 16
Weeks	Class day	Theory
1st(Feb-2024)	1st	Sub skills of reading- skimming, scanning,
	2nd	close reading, main idea & supporting points, Guessing the meaning of unfamiliar words & note making
	3rd	Note making, summarizing, supplying suitable title
	4th	Standing Up for yourself.
2nd(Feb-2024)	1st	Standing Up for yourself.
	2nd	Standing Up for yourself.
	3rd	To my true friend
	4th	To my true friend
3rd(Feb-2024)	1st	synonyms, antonyms
	2nd	countable & uncountable nouns
	3rd	ARTICLE, Determiners
	4th	Modal verbs
4th(Feb-2024)	1st	The magic of Teamwork
	2nd	The magic of Teamwork
	3rd	The magic of Teamwork
	4th	Tense- Present Tense
1st(Mar-2024)	1st	Tense- Past Tense
	2nd	Inchcape Rock
	3rd	Inchcape Rock
	4th	Inchcape Rock
2nd(Mar-2024)	1st	Notice
	2nd	Agenda
	3rd	Report Writing
	4th	Writing Personal Letter
3rd(Mar-2024)	1st	Letter to Principal, Librarian, HOD, Hostel Superintendent
	2nd	Business Letters- Letter of Enquiry
	3rd	Letter for Placing Order
	4th	Letter of Complaint
4th(Mar-2024)	1st	Execution of order, cancellation of order
	2nd	Job Application
	3rd	Job Application
	4th	voice change
1st(April-2024)	1st	voice change
	2nd	1st Class Test
	3rd	subject verb agreement
	4th	subject verb agreement
2nd(April-2024)	1st	Internal Assessment
	2nd	Meaning definition, concept of communication
	3rd	Good and Bad Communication

	4th	Communication Models
3rd(April-2024)	1st	Process of Communication
	2nd	Meaning of Professional Communication
	3rd	Formal Communication- Upward Communication
	4th	Down ward communication
4th(April-2024)	1st	Parallel Communication
	2nd	In-formal communication-Grapevine Communication
	3rd	Non-verbal Communication
	4th	2nd Class Test
1st(May-2024)	1st	Non-verbal Communication
	2nd	Non-verbal Communication
	3rd	Non-verbal Communication
	4th	Revision
2nd(May-2024)	1st	Revision
	2nd	Revision
	3rd	Revision
	4th	Previous Year Question paper discussion
3rd(May-2024)	1st	Previous Year Question paper discussion
	2nd	Previous Year Question paper discussion

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 29/01/2024
 (Mrs H. Parida,
 Lect. English)